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MEETING 12– PART 1 - MINUTES of Full Governing Board Meeting 23rd of January 2025

Attendee	Initials	Arrival / Departure	Attendee	Initials	Arrival / Departure
Amanda Burrows	AB	17:15-19:30pm	Katherine Horder	KH	17:15-19:30pm
Ben Mitchell	BM	17:15-19:30pm	Jennie Harvey	JH	17:15-19:30pm
Martin Bevan	MB	17:15-19:30pm	Jo Worsley	JO	17:45-19:30pm
Craig Banyard	CB	17:15-19:30pm	Lorraine Ovey	LO	17:20-19:30pm
Lauren Haydock	LH	17:15-19:30pm	Jamie Allen	JA	18:50-19:30pm
Apologies	Initials	Reason	Apologies	Initials	Reason

FOCUS		
	<ul style="list-style-type: none"> Ensuring clarity of vision, ethos, and strategic direction Holding the Headteacher to account for educational performance of the school and its students Overseeing the financial performance of the school and making sure its money is well spent 	
125.313	Apologies	No apologies, all governors in attendance.
125.314	Declaration Pecuniary/non- pecuniary interest	No declarations of interest.
125.315	Minutes	Minutes have been approved. Unanimous vote Action LH to make sure all meeting minutes are filed in school
125.315	GDPR	No new GDPR to report. JH updated governors that she and another staff member had their police interviews regarding the data breach and the investigation is still underway.
125.316	Premises, Health & Safety	MB updates all governors on the 2030 Sustainable Education Vision for Northern Devon. MB thinks it's a good idea to think to the future about any small changes the school can make. JH lets governors know there are already things in place to help the school to be more sustainable.

		<p>Governors agreed to keep the issue 'live' through the SDP, through the staff member who has responsibility around this and through further updates from MB.</p> <p>MB agreed to take up the school visits relating to this aspect of school.</p>
125.317	Safeguarding	<p>SFVS approved by all governors for signing off.</p> <p>AR speaks over the FRS and current budget figures to governors. AR shows the predicted figures on the FRS. AB question was why we are so over on income, AR there was a pay and pension grant as they were inflated that school got additional grant, so that's what some of it was made up of.</p> <p>AR the school has some extra money to carry forward and if we go into SPT we don't want to carry money over as it will get lost in the partnership. Governors agree.</p> <p>In order to upgrade the building, (and use the carry forward/surplus) AR has arranged for architects to come to the school looking at development of the lower school area.</p> <p>All governors have seen the space. The school would like to also use more of the outside area and the toilets need upgrading. The Architect is drawing up plans. AR predicts this will be over £150,000 and has included this in the SFVS.</p> <p>AR has another project for an outside area which she will bring to governors. It will be an outside building for the farm area with water, electricity etc. All Governors agree the carry over should be spent on the school and pupils before we potentially enter the SPT.</p> <p>AR lets the board know where they are with the SPT. Due Diligence is now taking place.</p> <p>JH and AR went to see Orchard Manor who have been in the trust for a while, it was insightful and helpful in terms of their understanding of the reality of day-to-day business as a school in the SPT. Nothing gave them cause for concern</p> <p>AR explains SPT are looking for Lampard school to join them by September 2025. Once joined, AR explains anything the school needs to spend over £10,000 will need prior approval from SPT. SPT set the budget, however Orchard Manor explained they work together on this..</p>

		<p>AR was advised to use a specific solicitor which is the same solicitor Mill Water School used in their transition process. Governors agreed this sounds sensible.</p> <p>Following today's visit to Orchard Manor, AR thinks now they have more knowledge and questions to put forward to the SPT.</p> <p>AR will need to inform staff if the school goes into the SPT any moneys that staff have on Vivup they will owe DCC that money directly. SPT offers private medical insurance so there are benefits as employees.</p> <p>AB asks if there are other things to consider which have not arisen as part of any discussions so far. AR responds no major worries to say no to the process at this stage.</p> <p>ACTION AB and JH to have catch up with GC via Teams or in person.</p> <p>ACTION AR to report back at next meeting about SPT.</p> <p>September is a sensible goal to transfer to SPT. AB thanks AR for all her work.</p>
125.319	HT report	<p>AB thanks JH for the detailed report. JH speaks over document and where the school is with the SDP. There is no area JH is worried about and lots of positives.</p> <p>AB asks if any of the board has any questions. No questions and all governors say well done to JH.</p> <p>CB wants to extend a well done to Sophia and Sam Hailstone for their extensive commitment to the PTFA.</p> <p>AB praises the consultations carried out this year.</p> <p>ACTION- Scouts to possibly present a presentation if they would like to.</p> <p>AB and all governors give a huge congratulations to JH for her finishing her NPQH and her support for the other staff members undertaking NPQs.</p>
	<p>Admissions-AB</p> <p>Lettings Policy-MB</p> <p>Capability-AB</p> <p>School Financial Value Standard Compliance-AB</p> <p>Online Safety Policy-BM</p>	<p>Admissions-Approved, Unanimous vote</p> <p>Lettings- Approves. Unanimous vote</p> <p>Capability- Approved. Unanimous vote</p> <p>SFVS- Approved. unanimous vote</p> <p>Online Safety-Approved, unanimous vote</p> <p>ACTION-Every governor to read Online Safety Policy Change Action LH to circulate-DONE 3/2/2025</p>

125.320	Governors Business		<p>AB talks over revised SDP document and entered an autumn review for governors.</p> <p>AB updates governors JS has left the governing board with immediate effect due to personal reasons. Governors agree this and note it is a disappointment.</p> <p>AB has emailed potential new governor. Another prospective governor, JA, has come into the school for a tour and he was very keen, so he has come to talk to governors. If voted in he would be a co-opted governor.</p> <p>JA enters the meeting at 18:50</p> <p>JA speaks to governors about himself. JA starts by thanking JH for the school tour and lets the board know how impressed he was with the school especially the farm area. JA continues to let governors know he works in an office-based role for Sainsburys and has been there for 12 years.</p> <p>CB asks JA " what made you want to be a governor?"; JA responds "Coming to a new place he wanted to find opportunity to get involved with the local community. Other people JA works with are governors in different schools." AB explains the term of office to JA is 4 years. JA lets governors know his nephew is autistic and his godson attends a special school so although no experience within a school he has some understanding.</p> <p>AB suggests JA portfolio will be in project management or finance.</p> <p>JA leaves the room for Governors to speak and vote. All governors like JA and think he will add experience and value to the board. Unanimous vote for JA to be coopted governor.</p> <p>AB congratulates JA and welcomes him to Lampard governing board.</p> <p>ACTION-LH and AB to start induction process.</p> <p>Pathfield school emailed about a twilight course around panels and appeals and how to manage one. ACTION-LH to chase Pathfield about this depending on dates and times.</p>

	125.321	<u>Effective Governance</u>	<p>AB asks the governing board what difference this meeting has made to Lampard.</p> <p>BM expresses that the board have checked the financial stability of the school.</p> <p>LO states that we recruited a new member of the governing board.</p> <p>MB thanks AR for her informative finance report and thanks to JH on her HT report.</p> <p>CB expresses the updates on SPT have been helpful to make governors aware of what questions are being asked. ACTION-LH to email checklist around to governors.</p> <p>ACTION- After SPT due diligence offer the staff another meeting</p> <p>AB closed meeting at 19:30</p>